

# **BOARD OF COUNTY COMMISSIONER'S MINUTES**

**June 27, 2011**

The regularly scheduled meeting of the Board of County Commissioners was called to order this 27th day of June, 2011, in meeting room 200 of the Cleveland County Office Building by Chairman Rusty Sullivan. Tammy Howard, County Clerk/Secretary, called roll and those present were:

Rusty Sullivan, Chairman  
George Skinner, Vice-Chairman  
Rod Cleveland, Member  
Tammy Howard, Secretary

Others present were: David Batton, Assistant District Attorney, Christine Brannon, Denise Ellison, Melinda Duke, Jim Williams, Peggy Laizure, Deborah VanWye, Suzanne Annesley, Marla Mann, Shari Kinney, Lindsey Bailey and Jerry Wisdom.

George Skinner moved, seconded by Rusty Sullivan, to table the approval of the minutes of the Regular Meeting of June 20, 2011.

The vote was: George Skinner, yes; Rod Cleveland, yes, Rusty Sullivan, yes.  
Motion Carried.

Rusty Sullivan moved, seconded by George Skinner, to elect George Skinner as the Chairman of the Board of Cleveland County Commissioners for FY 2011/2012.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes, George Skinner, yes.  
Motion Carried.

George Skinner moved, seconded by Rusty Sullivan, to elect Rod Cleveland as the Vice-Chairman of the Board of Cleveland County Commissioners for FY 2011/2012.

The vote was: Rusty Sullivan, yes; George Skinner, yes, Rod Cleveland, yes.  
Motion Carried.

Rusty Sullivan moved, seconded by George Skinner, to approve the adoption of a Burn Ban Resolution as recommended by the Director of Safety and Emergency Management as per the Oklahoma Statute Title 2 Section 16-26.B.

The vote was: George Skinner, yes; Rod Cleveland, yes, Rusty Sullivan, yes.  
Motion Carried.

George Skinner moved, seconded by Rod Cleveland, to appoint Jim Reynolds as Interim Cleveland County Treasurer from July 1, 2011 thru July 5, 2011 at which time Mr. Reynolds will commence his elected term as Treasurer for Cleveland County.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes, George Skinner, yes.  
Motion Carried.

Rod Cleveland moved, seconded by George Skinner, to approve the Contract between the County Health Department and Firetol Protection Systems to provide services to inspect and/or test Fire Alarm, Fire Sprinkler and Kitchen Hood Systems, extinguishers and monitoring from July 1,

2011 thru June 30, 2012. The Health Department will pay the following for the Moore Office located at 424 E. Eastern Avenue, Moore, OK:

- |  |          |
|--|----------|
| a. Fire Sprinkler System test & inspection               | \$225.00 |
| b. Fire Alarm System test & inspection                   | \$702.00 |
| c. Portable Fire Extinguisher test, inspection & tagging | \$64.50  |
| d. Kitchen Hood Suppression System test & inspection     | \$246.00 |
| e. Monitoring Fire Alarm & Security                      | \$300.00 |
| f. Programming is extra at the Okla. State labor rates   |          |

The vote was: Rusty Sullivan, yes; George Skinner, yes, Rod Cleveland, yes.  
Motion Carried.

George Skinner moved, seconded by Rod Cleveland, to approve the Contract with the County Health Department to provide Directly Observed Therapy (DOT) and related Tuberculosis (TB) patients. The Contract will not exceed \$6,978.00 beginning on July 1, 2011 through June 30, 2012. Contract is with the following:

- a. Joyce Gibson
- b. Vivian Y. Gibson

The vote was: George Skinner, yes; Rod Cleveland, yes, Rusty Sullivan, yes.  
Motion Carried.

Rod Cleveland moved, seconded by George Skinner, to approve the Contract between the County Health Department and Moore Public Schools to provide instructional services for children enrolled in the Early Foundations Program for the Moore Public Schools. The County Health Department will bill the Moore Public Schools at a rate of \$10.00 per hour for services instructional assistants for up to two children. The County Health Department will also bill the Moore Public Schools at a rate of \$0.51 per mile for travel related to train an instructional assistant. Travel cost shall not exceed those authorized by the State Travel Reimbursement Act. The Contract will not exceed \$19,600.00 for the year beginning on July 1, 2011 through June 30, 2012.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes, George Skinner, yes.  
Motion Carried.

George Skinner moved, seconded by Rod Cleveland, to approve the Maintenance Agreement between the County Treasurer and Summit Mailing & Shipping Systems, Inc. for a Dynamic Postal Scale, model #NIJDS, s/n #710236. The term of the agreement will be for the amount of \$136.25 per quarter from July 1, 2011 through June 30, 2012.

The vote was: Rusty Sullivan, yes; George Skinner, yes, Rod Cleveland, yes.  
Motion Carried.

Rod Cleveland moved, seconded by George Skinner, to approve the Agreement between the County Treasurer and CoxCom, Inc., Cox Oklahoma Telcom, LLC for Business HD Advanced Video Complete Basic Cable at \$19.99 per month from July 1, 2011 through June 30, 2012.

The vote was: George Skinner, yes; Rod Cleveland, yes, Rusty Sullivan, yes.  
Motion Carried.

George Skinner moved, seconded by Rod Cleveland, to approve the Maintenance Agreement between the County Treasurer and Summit Mailing & Shipping Systems, Inc. for the quarterly rate of \$166.00 from July 1, 2011 through June 20, 2012 for the following:

- a. Digital Mail Machine, model #NIJ65, s/n #049J658569
- b. Postal Scale, model #N37IJ, s/n #80866

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes, George Skinner, yes.  
Motion Carried.

Rod Cleveland moved, seconded by George Skinner, to approve the Maintenance Agreement between the County Treasurer and R.K. Black, Inc. for two (2) Kyocera Printers, model KM5035 for the amount of \$0.0135 per copy beginning July 1, 2011 through June 30, 2012.  
The vote was: Rusty Sullivan, yes; George Skinner, yes, Rod Cleveland, yes.  
Motion Carried.

George Skinner moved, seconded by Rod Cleveland, to approve the Contract between the County Health Department and Chio Saetern to provide services as a teaching assistant for the Early Foundations Replication Project for the amount of \$10.00 per hour and \$0.51 per mile not to exceed \$10,004.00 from July 1, 2011 through June 30, 2012.  
The vote was: George Skinner, yes; Rod Cleveland, yes, Rusty Sullivan, yes.  
Motion Carried.

George Skinner moved, seconded by Rod Cleveland, to approve the Maintenance Agreement between the County Health Department and Sooner Copy Machines, Inc. for the Norman and Moore locations from July 1, 2011 through June 30, 2012 for the following:

- a. Four (4) Sharp MXM453N \$.005 per copy for B&W copies
- b. One (1) Sharp MXM550N \$.0075 per copy for B&W copies
- c. One (1) Sharp ARM257 \$.0075 per copy for B&W copies

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes, George Skinner, yes.  
Motion Carried.

Rod Cleveland moved, seconded by George Skinner, to table the discussion, consideration and/or action to approve the Maintenance Agreement between the County Sheriff Department and Sooner Copy Machines, Inc. from July 1, 2011 through June 30, 2012 for the following:

- a. Two (2) Sharp ARM207 \$.009 per copy for B&W copies
- b. Two (2) Sharp ARM350N \$.009 per copy for B&W copies
- c. One (1) Sharp ARM450NXA \$.009 per copy for B&W copies
- d. One (1) Toshiba ES450S \$.009 per copy for B&W copies
- e. One (1) Sharp MX4101N \$.0125 per copy for B&W copies  
\$.062 per copy for Color copies
- f. One (1) Sharp MX4501N \$.009 per copy for B&W copies  
\$.08 per copy for Color copies

The vote was: Rusty Sullivan, yes; George Skinner, yes, Rod Cleveland, yes.  
Motion Carried.

Rod Cleveland moved, seconded by George Skinner, to table the Service Agreement between the County Sheriff Department and Smiths Detection to provide on-site service to x-ray machines located in the County Courthouse and Administration Building for the yearly amount of \$8,148.00 from July 1, 2011 through June 30, 2012.  
The vote was: George Skinner, yes; Rod Cleveland, yes, Rusty Sullivan, yes.  
Motion Carried.

Rod Cleveland moved, seconded by George Skinner, to approve the Service Agreement between the County Sheriff Department and Waste Disposal Service to provide collection of solid waste for the Operations Division located at 10501 S. Hwy. 77, Slaughterville, OK for the amount of \$100.00 per month from July 1, 2011 through June 30, 2012.  
The vote was: Rod Cleveland, yes; Rusty Sullivan, yes, George Skinner, yes.  
Motion Carried.

George Skinner moved, seconded by Rod Cleveland, to approve the Service Agreement between the County Sheriff Department and Department of Rehabilitation Services for females that are eligible for disability are then eligible for employment assessment, life skills management, community integration and housing modification. Rates are pursuant to the approved fixed rates authorized by contract from July 1, 2011 through June 30, 2012.

The vote was: Rusty Sullivan, yes; George Skinner, yes, Rod Cleveland, yes.  
Motion Carried.

Rod Cleveland moved, seconded by George Skinner, to table the Maintenance Agreement between the County Clerk and Sooner Copy Machines, Inc. from July 1, 2011 through June 30, 2012 for the following:

- |                           |  |
|---------------------------|--|
| a. One (1) Sharp MXM2600  | \$.013 per copy for B&W copies<br>\$.062 per copy for Color copies |
| b. One (1) Sharp MXM2600N | \$.013 per copy for B&W copies<br>\$.062 per copy for Color copies |
| c. Two (2) Sharp MXM260N  | \$.0075 per copy for B&W copies                                    |
| d. One (1) Sharp ARM355N  | \$.0075 per copy for B&W copies                                    |

The vote was: George Skinner, yes; Rod Cleveland, yes, Rusty Sullivan, yes.  
Motion Carried.

Rod Cleveland moved, seconded by Gerge Skinner, to table the discussion, consideration and/or action to approve the Maintenance Agreement between the OSU Extension Center and Sooner Copy Machines, Inc. for one (1) Sharp MX5500N copier for the amount of \$.0095 per copy for B&W copies and \$.058 per copy for Color copies from July 1, 2011 through June 30, 2012.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes, George Skinner, yes.  
Motion Carried.

George Skinner moved, seconded by Rod Cleveland, to approve the Agreement between the County Election Board and CoxCom, Inc., Cox Oklahoma Telcom, LLC for Business Internet Stactic, TV Expanded Service, Advanced TV with Special Tiers and TV Digital HD Receiver for the amount of \$151.18 per month from July 1, 2011 through June 30, 2012.

The vote was: Rusty Sullivan, yes; George Skinner, yes, Rod Cleveland, yes.  
Motion Carried.

Rod Cleveland moved, seconded by George Skinner, to approve the Maintenance Contract between the Board of County Commissioners and American Elevator Company, Inc. for one (1) Armor Traction Passenger Elevator for the amount of \$110.00 per month from July 1, 2011 through June 30, 2012.

The vote was: George Skinner, yes; Rod Cleveland, yes, Rusty Sullivan, yes.  
Motion Carried.

George Skinner moved, seconded by Rod Cleveland, to approve the Maintenance Contract between the Board of County Commissioners and American Elevator Company, Inc. for four (4) Thyseen Hydro Passenger Elevators for the amount of \$535.00 per month from July 1, 2011 through June 30, 2012.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes, George Skinner, yes.  
Motion Carried.

Rod Cleveland moved, seconded by George Skinner, to approve the Maintenance Contract between the Board of County Commissioners and American Elevator Company, Inc. for two (2) Dover Hydro Sel/Col Passenger Elevators for the amount of \$252.00 per month from July 1, 2011 through June 30, 2012.

The vote was: Rusty Sullivan, yes; George Skinner, yes, Rod Cleveland, yes.  
Motion Carried.

George Skinner moved, seconded by Rod Cleveland, to approve the Maintenance Contract between the Board of County Commissioners and American Elevator Company, Inc. for one (1) Dover Passenger Elevator for the amount of \$110.00 per month from July 1, 2011 through June 30, 2012.

The vote was: George Skinner, yes; Rod Cleveland, yes, Rusty Sullivan, yes.  
Motion Carried.

Rod Cleveland moved, seconded by George Skinner, to approve the County Road Machinery and Equipment Revolving Fund Lease Renewal between the Board of County Commissioners and Oklahoma Department of Transportation, Agreements #99-1904 and #99-1910 from July 1, 2011 through June 30, 2012 for the following:

- a. One (1) 2004 Cat D6NDX for Dist. #1                      \$1,716.66 per month
- b. One (1) 2004 Rosco Chip Spreader Dist. #2              \$1,103.57 per month

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes, George Skinner, yes.  
Motion Carried.

George Skinner moved, seconded by Rusty Sullivan, to approve the Agreement between the Board of County Commissioners and CASA for the amount not to exceed \$62,000.00 from July 1, 2011 through June 30, 2012.

The vote was: Rusty Sullivan, yes; George Skinner, yes, Rod Cleveland, yes.  
Motion Carried.

George Skinner moved, seconded by Rod Cleveland, to approve the Agreement between the Board of County Commissioners and Mary Abbott Children’s House for the amount not to exceed \$30,000.00 from July 1, 2011 through June 30, 2012.

The vote was: George Skinner, yes; Rod Cleveland, yes, Rusty Sullivan, yes.  
Motion Carried.

Rod Cleveland moved, seconded by George Skinner, to approve the Agreement between the County District #2 and Eureka Water Company for the lease of water cooler for the amount of \$7.25 per month from July 1, 2011 through June 30, 2012.

The vote was: Rod Cleveland, yes; Rusty Sullivan, no, George Skinner, yes.  
Motion Carried.

George Skinner moved, seconded by Rod Cleveland, to approve the intent to participate and Resolution to execute the agreement between the Board of County Commissioners and Association of County Commissioners of Oklahoma Self-Insurance Group for the amount of \$290,286.00 coverage from July 1, 2011 through June 30, 2012.

The vote was: Rusty Sullivan, yes; George Skinner, yes, Rod Cleveland, yes.  
Motion Carried.

Rod Cleveland moved, seconded by George Skinner, to approve the Agreement between the Board of County Commissioners and TechRadium for Iris Software for the amount of \$735.00 from July 1, 2010 through June 30, 2012.

The vote was: George Skinner, yes; Rod Cleveland, yes, Rusty Sullivan, yes.  
Motion Carried.

George Skinner moved, seconded by Rod Cleveland, to approve the Interlocal Agreement between the Board of County Commissioners and the District Attorney for legal advice and/or representation for County Officers by Civil Division of the District Attorney’s Office for the amount of \$140,000.00 from July 1, 2011 through June 30, 2012.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes, George Skinner, yes.  
Motion Carried.

Rod Cleveland moved, seconded by George Skinner, to approve the request for approval of Allocation of Alcoholic Beverage Tax in the amount of \$28,827.04.

The vote was: Rusty Sullivan, yes; George Skinner, yes, Rod Cleveland, yes.  
Motion Carried.

Rod Cleveland moved, seconded by George Skinner, to approve the following Cash Fund Appropriations:

a. Sheriff’s Service Fee Fund	\$ 45,107.93
b. Sheriff’s Revolving Fund	\$ 58,126.50
c. Sheriff’s Federal Share Revenue Fund	\$ 43,926.27
d. Sheriff’s Commissary	\$ 2,759.22
e. Sheriff’s Jail Fund	\$ 8,070.36
f. Sheriff’s Courthouse Security Service Fee Fund	\$ 3,580.45
g. Treasurer’s Certification Fee Fund	\$ 4,590.00
h. County Clerk’s Lien Fee Fund	\$ 2,968.70
i. County Clerk’s Preservation Fee Fund	\$ 22,764.37
j. Court Clerk’s Revolving Fund	\$ 12,566.26
k. Fair Board Fund	\$ 16,616.00
l. Bridge Capital Improvement	\$ 72.93
m. Highway Unrestricted	\$917,474.49
n. County Commissioner’s Building Fund	\$ 19.04
o. Assessor’s Revolving Fund	\$ 118.00
p. Sales Tax Fund	\$603,342.19
q. County Bridge & Road Improvement Fund	\$ 65,908.41
r. County Detention Transition Account Fund	\$ 24,628.13
s. S.T.O.P. Violence Against Women Grant	\$ 2,616.17
t. SCA Grant 2010 Fund	\$ 82.72
u. Drug Court Revolving Adult Fund	\$ 2,708.00
y. DA Incarceration Cost Fund	\$ 1,252.44

The vote was: George Skinner, yes; Rod Cleveland, yes, Rusty Sullivan, yes.  
Motion Carried.

George Skinner moved, seconded by Rod Cleveland, to approve Certificate of Requesting Officers on Blanket Purchase Order Numbers:

11-0148 – B2A	11-1600 – MD2
11-0157 – B2A	11-3018 – MD2
11-0193 – R2	11-3793 – MD2
11-0203 – F2	11-3890 – MD1C
11-0453 – C2	11-4095 – MD2
11-0701 – B2A	11-5106 – MD1C
11-0703 – B2A	
11-1406 – B2A	11-0014 – T2A
11-1529 – B2A	11-0330 – T2A
11-1606 – F2	11-0341 – T2A
11-2081 – B2A	11-0345 – T2A
11-2294 – B2A	11-0354 – T2A
11-2626 – B2A	11-0359 – T2A
11-2799 – SM2	11-0660 – T2A
11-2810 – B2A	11-0787 – T2A
11-3281 – B2A	11-1574 – T2A
11-3284 – B2A	11-2537 – T2A
11-3352 – B2A	11-2849 – T2A
11-3423 – B2A	11-3467 – T2A
11-4100 – R2	11-3533 – T2A
11-4340 – B2A	11-3601 – T2A
11-4452 – B2A	11-3790 – T2A
11-4664 – B2A	11-3985 – T2A
11-4732 – B2A	11-4114 – T2A
11-4974 – B2A	11-4258 – T2A
	11-4447 – T2A
11-0402 – MD2	11-4479 – T2A
11-0415 – MD2	11-5298 – T2A
11-0417 – MD2	
11-0427 – MD2	11-3194 – CFBJ2
11-0428 – MD2	
11-1039 – MD2	11-2959 – FF2
11-1403 – MD2	

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes, George Skinner, yes.  
Motion Carried.

Rod Cleveland moved, seconded by George Skinner, to approve the following Blanket Purchase Orders submitted from the following Departments:

- a. **District #1 Warehouse:**  
11-5890 – T2A                      KSM Exchange, LLC    \$5,384.55
  
- b. **Sheriff’s Department:**  
11-5787 – B2A    Locke Supply Company            \$ 807.16  
(Note: this was an emergency purchase order.)

The vote was: Rusty Sullivan, yes; George Skinner, yes, Rod Cleveland, yes.  
Motion Carried.

George Skinner moved, seconded by Rod Cleveland, to approve Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operation, and Capital Outlay from:

FY 10/11

a. General Fund	\$ 625,001.71
b. Highway Fund	234,683.64
c. Health Fund	13,637.79
d. Sheriff Service Fee Fund	125.28
e. Sheriff Jail Fund	1,679.58
f. Sheriff Revolving Fund	5,467.29
g. SCA2010 Grant Fund	338.15
h. County Detention Transition Acct. Fund	11,891.60
i. County Clerk Preservation Fund	9,104.91
j. S.T.O.P. Violence Against Women Fund	2,616.17
k. Fair Board Fund	868.52

The vote was: George Skinner, yes; Rod Cleveland, yes, Rusty Sullivan, yes.  
Motion Carried.

No New Business to come before the Board.

(As per 2001 O.S. 25 § 311.A.9 – “New Business”, as used herein, shall mean any matter not known about or which could not have been reasonably foreseen prior to the time of posting)

There being no further business to come before the Board, George Skinner moved, that the meeting be adjourned. Rod Cleveland seconded the motion.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes, George Skinner, yes.  
Motion Carried.

(Clerk’s Note: the agenda was posted on 06-24-2011 at 8:38 a.m.)